

Sangamon County LEPC

3807 Ware Road, Springfield IL 62707
(217) 789-2280

Agenda

December 7, 2000

8:30 AM

Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (11/9/2000)

Self-introductions of LEPC members

Recognition of visitors

Old Business

- IEMA Conference 2000 - Conference Fees

- Approval of By-laws

- Report on first Facility Questionnaire

- Reports of Working Groups

- Other

New Business

- Appointment of Information Coordinator

- Appointment of Community Emergency Coordinator

- Election of Officers

 - Vice Chairman

 - Secretary-Treasurer

- Chemical Incidents during November

- Notification to LEPC of Chemical Releases

- Other

Next meeting: February 8, 2001

Motion to adjourn

Sangamon County LEPC

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MINUTES OF THE SANGAMON COUNTY LEPC MEETING - DECEMBER 7, 2000

The meeting was called to order at 8:35 am at Office of the State Fire Marshal auditorium, 1035 Stevenson Drive by David Butt, Chairman. After a motion by Hart and a second by Russell, the minutes of the 11/9/2000 meeting were unanimously accepted. This was followed by self-introductions of the LEPC members and recognition of visitors.

Members present: Greg Bestudik, Springfield Fire Department; David Butt, Springfield/Sangamon County ESDA; Ray Cooke, Springfield Department of Public Health; Kristin Edwards, Borden Chemicals and Plastics; Tom Fraase, Sangamon County Board; T.J Hart, WMAY Radio; Terry Nydegger, New Berlin Police Department and Bill Russell, Sangamon County Rescue Squad. Also present were: Dan Kraybill and Russ Steil of the State Emergency Response Commission (SERC).

Old Business

The IEMA Conference 2000 was discussed only as to check whether attendees had been reimbursed by the SERC. Kristin Edwards reported that she received her reimbursement check last week.

Approval of By-Laws - Topics reviewed to personalize our by-laws included:

- 1) Article III: Three (3) consecutive (misses) without notification would be considered inactive.
- 2) Article IV: Two (2) year terms for officers.
- 3) Article V: Special meeting by written request of at least three (3) members representing different organizations.
- 4) Article V: Any member with support from two (2) additional members may cause an item to be placed on the agenda.
- 5) Article V: Any member may request a written copy of the next meeting agenda up to one week before that meeting.
- 6) Article V: Notice of meetings will be published in the State Journal-Register.
- 7) Article VII: Fiscal Year shall be October 1 - September 30, of each year.
- 8) Article X: Cost of copying shall be waived for requests up to 40 pages and may be waived by the Executive Subcommittee for larger requests.

With a motion by T.J. Hart, seconded by Kristin Edwards the adoption of the By-Laws of the Sangamon County Local Emergency Planning Committee was approved unanimously.

Report on First Facility Questionnaire: Kristin Edwards reported that she had completed a "pencil copy" of the questionnaire. There were questions on mixtures and trade chemicals. An altered Information Sheet was presented for future use. It is hoped that submission will be clone in electronic format. Quantity limits for required reporting of non-EHS substances may be limited to 500 lbs. in the future (to exclude items such as custodial supplies). Mapping of the plant may also be an issue. Estimated time to complete was near 40 hours. The chair recognized the outstanding work that was completed by Kristin. Dan Kraybill was asked to help us determine who must provide a facility questionnaire.

Working Group Reports

Hazard Analysis Group.

A report was given which compared the annual reports that were received by the County with those the State received. Some reports were missing from our records and the State provided them.

Companies filing Risk Management Plans (RMPs) were also identified (required through Clean Air Act). Twenty (20) plans have been filed from Sangamon County.

CWLP & Spring Creek haven't filed for chlorine with LEPC but they filed RMPs.

First Responder Equipment

A report was given and a summary of what types of equipment various organizations have was distributed.

New Business

Appointments: The Chair appointed Bill Russell as the Information Coordinator and Matt Helms as the Community Emergency Coordinator.

Election of Officers

Vice Chairman_- The chair asked the floor for nominations. Tom Fraase was nominated by T.J. Hart and seconded by Bill Russell. Motion was made by T.J. and seconded by Bill Russell to close the nominations. By unanimous decision, Tom Fraase was elected as Vice Chairman.

Secretary/Treasurer_- The chair opened the floor for nominations. Ray Cooke was nominated. The motion was made by Greg Bestudik and seconded by T.J. Hart. Greg Bestudik made the motion to close the nominations, seconded by T.J. Hart. By unanimous decision, Ray Cooke was elected as Secretary/Treasurer.

Chemical Incidents During November

A report was given of an October 31st, 2000, incident that occurred at the Lincoln Land FS facility near Illiopolis of a truck that overturned and released 5,000 lbs. of ammonia sulfate. All soil that was contaminated was excavated and spread over local farm fields through "land spreading". The incident did not warrant a mandatory reporting activity with the County.

Other Business

It was suggested that members volunteer to be on two sub-committees.

The chair closed the meeting at 9:30 a.m. The next meeting will be held on February 8, 2001 and every-other month in the future: April 5, 2001; June 7, 2001; August 9, 2001.